



## City of Phoenix

PHXTV

August 18, 2015

Ms. Nancy Southgate  
Director – Associate GM of Content  
KAET – TV 8

This letter will serve as notice that all offline captioning files provided by PHXTV, a division of the City of Phoenix Communications Office, comply with and adhere to the FCC Captioning Quality Standards, 47 C.F.R. § 79.1, including but not limited to:

- **Accurate:** Captions must match the spoken words in the dialogue and convey background noises and other sounds to the fullest extent possible.
- **Synchronous:** Captions must coincide with their corresponding spoken words and sounds to the greatest extent possible and must be displayed on the screen at a speed that can be read by viewers.
- **Complete:** Captions must run from the beginning to the end of the program to the fullest extent possible.
- **Properly placed:** Captions should not block other important visual content on the screen, overlap one another or run off the edge of the video screen.

Sincerely,

Marvin M. Palmer  
Communications Office  
City of Phoenix